

Date	Thursday 16 th July 2015
Venue	Top Floor, 5/6 Kings Court, The Shambles
Time	2:00pm – 4:00pm
Board Members	Role
Cllr Stuart Rawlings	Non-exec Director and Chairperson
Ian Floyd	Managing Director
Pauline Stuchfield	Operational Director
Andrew Docherty	Director
Tracey Carter	Director
Paul Gibson	Director
Additional Attendees	Karen Bull WwY
	Roy Grant (Head of ICT, CYC)
Apologies	Carolyn Clarke, WwY Nicola Kingdom (minutes)

BOARD MINUTES

Agenda Item	Topic	ACTION
1	Introduction and apologies Apologies were received from Carolyn Clarke.	
2	Approval of previous minutes and matters arising Minutes not attached, so would be circulated for approval after the meeting. All updates covered within item 4.	PS
3	Approval of accounts/dividends Board considered the report, but the final set of accounts from the auditors had not yet been received and therefore could not be approved. It was outlined that the figures as set out in the report would not change, merely the final document had not been received.	IF

	<p>The Board approved the following on the basis of the figures not changing (with the other matters to come back to board in September)</p> <ul style="list-style-type: none"> • Recommendation to Shareholder Committee to pay a dividend as stated in the report • Agreed the approval of one off capital costs from reserves as stated in the report. 	
4	<p>CYT Finance & Performance Summary</p> <p>The presentation was given and SR asked for a rolling 12 month turnover.</p>	KB
5	<p>Marketing Presentation and Website Demo</p> <p>Deferred.</p> <p>Website up and running. Guidance to be circulated to RS and PG.</p>	CC PS/KB
6	<p>ICT Presentation</p> <p>Identify and explore other opportunities and present business case to next CYT Board.</p>	PG/RG
7	<p>AOB</p> <p>There was no other business.</p>	
8	<p>Date of Next Meeting</p> <p>Thursday, 17 September 2 pm – 3.30 pm Top Floor, 5/6 Kings Court, The Shambles</p>	